



Board of Directors Regular Board Meeting Wednesday, January 25, 2023 MINUTES

ATTENDED IN PERSON: Clerk Monica Sveen-Ziebell, Vice Chair Jean Roth, Member Jason Marquardt

ATTENDED VIA ZOOM: Chair Bree Maki, Member Tess Arrick-Kruger, Treasurer Lynn Gorski, Member Mary Urch

EX-OFFICIO: Steve Sallee

STAFF: Dale Walston, Amy Grover, Kevin Cardille

The meeting was called to order at 5:30 PM by Chair Bree Maki. A quorum was declared.

Bree welcomed re-elected Board Members Jean Roth and Monica Sveen-Ziebell.

Election of Officers

Board Chair

Jean Roth nominated Bree Maki for Board Chair, Tess Arrick-Kruger made a motion, and Mary Urch seconded. There being no further nominees, a unanimous ballot was cast for Bree Maki for Board Chair.

Board Vice Chair

Monica Sveen-Ziebell nominated Jean Roth for Board Vice Chair, Jason Marquardt made a motion, Tess Arrick-Kruger seconded. There being no further nominees, a unanimous ballot was cast for Jean Roth for Board Vice Chair.

Board Treasurer

Lynn Gorski nominated Tess Arrick-Kruger for Board Treasurer, who respectfully declined the nomination. Lynn Gorski nominated Jason Marquardt, Lynn Gorski made a motion, Mary seconded. There being no further nominees, a unanimous ballot was cast for Jason Marquardt for Board Treasurer.

Board Clerk

Jean Roth nominated Monica Sveen-Ziebell for Board Clerk, Mary Urch made a motion, Tess Arrick-Kruger seconded. There being no further nominees, a unanimous ballot was cast for Monica Sveen-Ziebell for Board Clerk.

The new Chair-appointed committees as follows:

Finance Committee

Bree Maki, Jason Marquardt, Lynn Gorski, Tess Arrick-Kruger, Jean Roth

Personnel Committee

Monica Sveen-Ziebell, Don Leathers, Bree Maki, Tess Arrick-Kruger, and SAC Members Mike Funk and Ed Harris

Policy Committee

Mary Urch, Don Leathers, Monica Sveen-Ziebell, Jason Marquardt, Jean Roth

Canvassing Committee

Mary Urch and Bree Maki

Jason Marquardt made a motion, seconded by Tess Arrick-Kruger to approve the above election of Officers & Committee appointments. The motion passed unanimously.

The New Chair appointed MSC, CPC, and MHC Board members as follows:

CPC (1) Monica Sveen-Ziebell. Bree Maki was identified as a backup.

MSC Board (2) Jean Roth and Bree Maki

MHC Board (1) Lynn Gorski. Jason Marquardt was identified as a backup.

Jean Roth made a motion, seconded by Monica Sveen-Ziebell to approve the MSC Board Appointments. The motion passed unanimously.

Monica Sveen-Ziebell made a motion, seconded by Mary Urch to approve the agenda. The motion passed unanimously.

HEARING OF REPORTS

FutureForward™ Overview - Kevin Cardille attended the meeting to discuss the current and future state of our business-to-school connection portal designed to promote student career exploration. We have been working on improving the user experience by enhancing business profiles to showcase exemplars. Visit www.futureforward.org.

Executive Director Report - Steve Saltee provided several updates including that registration is open for the Legislative Breakfast on February 10, updates from the MSBA Conference and MSC Board meeting, and a timeline for his annual evaluation.

Program Updates - Amy Grover referred to the written report and shared the following updates:

- We are scheduling multiple LETRS training cohorts for educators and administrators in the region, as well as scheduling a customer service training with Rick Olson this spring.
- The SSC Board, SAC, and the community are invited to attend the 31st Annual Outstanding Educator Awards & Dinner. It will be taking place on Wednesday, February 8th from 5:30-7:30 PM at The Workshop in Rochester. We will celebrate thirteen Outstanding Educators and hear from award winner, Jacob Findlay, Byron Public Schools.
- STEM Forward, with its Minnesota STEM Ecosystem partners, is hiring a Founding Director for the MN STEM Ecosystem. Please promote this opportunity with your networks and contacts! <https://bit.ly/STEMdirector>
- In partnership with Lakes Country Service Cooperative, SSC is proud to offer Rural CTE grant dollars to support educators to be properly credentialed for CTE programs. Contact Sarah Ness to learn more about the free screening tool to determine the best route for educators to identify their path to proper licensure.
- Student Academics is right in the heart of the busy season for Junior High and Senior High Knowledge Bowl. The Sub-Regional and Regional Spelling Bees are in February, and planning is underway for the YAYA Elementary Conference this spring.
- Several new members have joined this year's Member vs. Member Walking Challenge, with over 800 individuals in our region competing this year!
- We are offering a virtual series to superintendents and school leaders on trauma-informed and resilient schools so that school leaders would then recommend professionals (school social workers, counselors, etc.) to become fully trained and certified to present the model to all staff in the schools. This is a free opportunity supported with MDH grant funds.

CONSENT AGENDA

Monica Sveen-Ziebell made a motion, seconded by Lynn Gorski, to approve and accept the items on the consent agenda, including Minutes of Last Meeting, November Balance Sheet, November Revenue Expense, December Balance Sheet; December Revenue Expense; December Bills; mileage reimbursement rate change to \$0.655 effective January 1, 2023; 2023 Board Meeting Presentation Schedule; designation of depositor as US Bank, Minnesota School District Liquid Asset Fund (MSDLAF), Moreton Capital Markets; and designation of official newspaper/publication as Post Bulletin. The motion passed unanimously.

SPECIFIC AGENDA

PERSONNEL

- Jean Roth made a motion, seconded by Tess Arrick-Kruger, to confirm the termination of Trish Busch's employment, effective January 17, 2023. The motion passed unanimously.
- Jason Marquardt made a motion, seconded by Mary Urch, to approve the creation of a new job description and to post the position. The motion passed unanimously.
- Tess Arrick-Kruger made a motion, seconded by Jean Roth, to approve an increase to Kim Swanson's hours to a maximum of 35 hours per week to help in the WLMC. The motion passed unanimously.

OPERATIONS

- Monica Sveen-Ziebell made a motion, seconded by Jason Marquardt, to approve the 2023-2024 Board Meeting Schedule. The motion passed unanimously.
- Tess Arrick-Kruger made a motion, seconded by Mary Urch, to approve the 2024-2025 Board Meeting Schedule. The motion passed unanimously.
- Lynn Gorski made a motion, seconded by Jason Marquardt, to approve the Marco Technology contract. The motion passed unanimously.

PROGRAMS

- Tess Arrick-Kruger made a motion, seconded by Monica Sveen-Ziebell, to approve the 2021-2022 Health Insurance Mid-Year Pool Settlement. The motion passed unanimously.

INFORMATION AND SHARING

SSC Foundation Financial Statements for 2021

MHC Board of Directors Meeting Minutes 12.8.21

ADJOURNMENT AND NEXT MEETING

Jason Marquardt made a motion, seconded by Monica Sveen-Ziebell, to adjourn the meeting at 6:31 PM. The motion passed unanimously.

The next SSC Board meeting will be held on Wednesday, February 22, 2023, at 5:30 PM.

Respectfully submitted by,
Amy Grover

2023 Meeting Schedule - 5:30 PM

Wednesday, January 25, 2023 (ANNUAL MEETING)

Wednesday, February 22, 2023 (VIRTUAL)

Wednesday, March 22, 2023

Wednesday, April 26, 2023

Wednesday, May 24, 2023

Wednesday, June 28, 2023

JULY – NO MEETING

Wednesday, August 23, 2023

Wednesday, September 27, 2023

OCTOBER – MSC BOARD CONFERENCE

Wednesday, November 15, 2023

Wednesday, December 20, 2023 (VIRTUAL)